



ASHTON CHRISTIAN
PRESCHOOL
 Meredith Savage-Myers
 Director



Ashton United Methodist Church
 17314 New Hampshire Ave
 Ashton, MD 20861
 301-774-7113

For Office Use Only	
Date received	_____
PAID: Reg Fee	_____ Tuition _____
Activity Fee	_____
Class:	_____
	<input type="checkbox"/> ½ day <input type="checkbox"/> Full day <input type="checkbox"/>
Waitlist	<input type="checkbox"/>
Confirmation	<input type="checkbox"/> Forms sent <input type="checkbox"/>
Entered in PC	<input type="checkbox"/>
Current Class	_____
Sibling Registered	<input type="checkbox"/> _____

Ashton Christian Preschool Center Agreement

Registration

Steps to complete the registration process:

NOTE: To secure a spot for your child(ren) at our preschool, you must complete all steps of the registration process. Once you have completed these steps, you will receive an email confirmation from the preschool office.

1. Complete the online registration [HERE](#)
2. Complete, sign, and return this Center Agreement to ashton.preschool@gmail.com
3. Pay:

New Families: In 2-3 business days, you will receive an email with a link to pay the \$100 registration fee, the first tuition payment (tuition deposit), and the one-time activity fee.

***Note: Returning Families:** the \$75 registration fee will be paid when filling out the online registration above. The first tuition payment (tuition deposit) and one-time activity fee are due May 2, 2022.

Parent 1 Name	Parent 2 Name
Cell Phone	Cell Phone
Email Address	Email Address
Profession	Profession

Child(ren)'s Name(s)	Birthdate

Programs Offered, Monthly Tuition, and One-Time Activity Fee

2 Year Old Program			Monthly Tuition	
Child must be 2 years old by September 1, 2022				
2 days Tuesdays & Thursdays	½ day-9:25am - 12:00pm	10-12 Children/2 Teachers	½ day	\$295
	full day-9:25am - 2:00pm		Full day	\$350
Activity Fee (one time fee)=\$22 due with first tuition payment				

3 Year Old Program			Monthly Tuition	
Child must be 3 years old by September 1, 2022				
2 days Tuesdays & Thursdays	½ day-9:25am - 12:00pm	16 Children/2 Teachers	½ day	\$265
	full day-9:25am - 2:00pm		full day	\$335
3 days Mon, Weds, Fri	full day-9:25am - 2:00pm	16 Children/2 Teachers	full day	\$440
Activity Fee (one time fee)=\$25 due with first tuition payment				

4 Year Old- Pre-K Program			Monthly Tuition	
Child must be 4 years old by September 1, 2022				
3 days Mon, Weds, Fri	½ day-9:25am - 12:00pm	18 Children/2 Teachers	½ day	\$315
	full day-9:25am - 2:00pm		full day	\$440
5 days Monday through Friday	½ day-9:25am - 12:00pm	18 Children/2 Teachers	Option 1 4 full days & 1 half day	\$635
	full day-9:25am - 2:00pm		Option 2 5 full days	\$685
Activity Fee (one time fee)=\$40 due with first tuition payment				

Program Placements

Student placement is made in the following order:

1. Church members
2. Children of staff members
3. Currently enrolled students
4. Currently enrolled students' siblings
5. Previously enrolled students' siblings
6. The community at large

Tuition Payments, Fees, & Refund Policies

- There are 9 tuition payments for the school year. The first tuition payment is due at registration for new families and on May 2, 2022 for returning families. The remaining 8 tuition payments are due the first of the month, starting in September and ending in April.
- The first tuition payment is credited to your account as a deposit to hold your child's spot in our preschool. The first tuition payment is refundable ONLY if notice of withdrawal is made via e-mail by June 1, 2022.
- There are no refunds or make-up days for unscheduled closures due to weather, emergencies, or days your child is absent from school. This refund policy includes any closures due to the COVID 19 pandemic or any and all other unexpected closures, whether voluntary or mandated by federal, state, or local authorities.
- The registration fee is non-refundable.
- The activity fee is refundable ONLY if notice of withdrawal is made via e-mail by September 1, 2021. The activity fee includes, but is not limited to, school-wide in-house field trips and Scholastic weekly reader (Pre-K).
- Children who are signed up for the ½ day program may stay for the full day (Lunch Bunch) for \$17 per day. You will be billed at the end of each month for any Lunch Bunch days your child attends.
- The school year runs September through May, with time off for Christmas and Easter. Other Holidays and "No school" dates are determined in the spring and a calendar will be emailed with the required school forms in mid-June 2022.

Yearly Rates: If you choose to pay the remaining 8 tuition payments in full, the rates are indicated below

2 days T & TH	2 year old classes	½ day	\$2,360	full day	\$2,800
2 days T & TH	3 year old classes	½ day	\$2,120	full day	\$2,680
3 days M, W & F	3 year old classes			full day	\$3,520
3 days M, W & F	4 year old Pre-K classes	½ day	\$2,520	full day	\$3,520
5 days M-F	4 year old Pre-K classes	4 full & 1 half day	\$5,080	5 full days	\$5,480

I have read and accept all the terms of this center agreement. I understand the registration payment, the online registration form, and this center agreement must be received by the preschool office before my child's placement in the program is confirmed.

Signature

Date

It is our privilege to serve both our students and their families here at Ashton Christian Preschool. Any questions or concerns can be addressed by our Director, Meredith Savage-Myers.

**Sibling discounts and Scholarships are available. Contact the office with your request at ashton.preschool@gmail.com.*